



# DeWitt Carter Public School

## Parent Advisory Council Meeting Minutes

September 2023

**Our School Council COBS Fundraiser is currently available on School Cash Online. Please consider purchasing the cards to support our upcoming Movie Day and the subsidization of school field trips. Thank you!**

**Date:** Tuesday, Sept 26, 2023

**Time:** 6:00 pm

**Location:** DeWitt Carter Library

**Balance:** \$7,051.76

### In Attendance:

#### Board Members

Dave H	<i>Principal</i>
Jennifer L	<i>Teacher Rep</i>
Melissa L	<i>Chair</i>
Victoria P	<i>Co-Chair</i>
Jenn M	<i>Communications Manager</i>
Hope B	<i>Treasurer</i>
Mel R	<i>Secretary</i>

#### Parents in Attendance

Kimberlee F  
Alisha C  
Miklos B  
Hope B\*\*  
Kerri H\*\*  
Chris L  
Sonia S

*\*\*New Members*

### 1. Welcome - Chair Melissa L

### 2. Introductions

### 3. Administration Report - Principal David Howell

- Unusually busy start of year due to enrolment increases, class restructuring, and accommodating the ongoing construction project - communication during the first weeks of school was not ideal but parents can expect improved communication moving forward.
- Changes to classes were generally very positive with smaller class sizes and the formation of more single grade classrooms. This will provide more flexibility throughout the year should we have further enrolment changes.
- School board is launching new strategic plan - "Redefining Excellence" (2023-2028)
- Friday, October 6 is a PD day. Teachers will receive training in literacy and math instruction. In future, student grades for literacy and math will each be presented as one grade. Information about PD Day activities will be posted by the board [here](#).

## 4. Elections 2023-2024

### Results

- Chair: Melissa L
- Co-Chair: Victoria P
- Secretary: Mel R
- Treasurer: Hope B
- Communications Manager: Jennifer M

Note: Each role had a single nominee, no objections.

## 5. Finance

- Balance: \$7,051.76
- Approximately \$5700 has been allocated, with \$1300 available.

## 6. Old Business

### Budget Allocations

- Pending purchases: Plasma cars, baseball diamond improvements, gym mat.
- Scooter purchases may be less than expected as more were found during renovations.

## 7. New Business

### T-Shirts

- Melissa L: Can get Parent Council T-Shirts made for \$9.55/shirt.

### Fundraising

- **Victoria P: Cobs Bread Stamp Cards:** Parents/Friends/Family can buy a card entitling the bearer to a "Free" loaf of fresh baked specialty bread every month for 14 months. Card costs \$25 (Proceeds are split evenly between Parent Council and Cobs Bread). Details provided via letter and school cash online. Cards will be distributed early November.
- **MacMillans:** School will run this fundraiser again in mid-November/December.
- **Krispy Kreme Donuts:** Very popular fundraiser, will look into availability for Feb/March.
- **First Aid Kit:** Possible fundraiser - will discuss further.

### Halloween Dance

- **Thursday, Oct 26<sup>th</sup> @ 6 - 7:30**
- Very successful last year, great attendance. We will plan for maximum capacity of 300.
- Glow sticks/bracelets will be provided on the way in and treat bags provided on the way out. Popcorn sales and a bake sale will also be available this year. Mr. Turonski has offered to handle the music.

#### **Motion: To allocate \$200 for Halloween Dance Budget**

Motioned: Chris L

Seconded: Jennifer M

Carried

## 7. New Business (Continued)

### Movie Day Field Trip

- Planned for December
- Primary grades will see *Migration*, Intermediate+ will see *Wonka*
- Cost to parent council is \$1400 (\$700/bus)
- Cost \$10/12 per student.

### Pumpkin Patch Field Trip

- October 12<sup>th</sup> & October 30<sup>th</sup>
- Cost \$17.50/child
- Two (2) Cupcake Day fundraisers will drop student price to \$15
  - Sale dates: Thursday October 5<sup>th</sup> and October 20<sup>th</sup>

### PIC (Parent Involvement Committee) Conference

- Nov 1<sup>st</sup> from 5pm to 8pm @ Eden High in St. Catharines
- Several sessions available to choose from, refreshments provided, fundraising vendors on site. Bus transportation from Port Colborne to St. Catharines is available.
- Licensed childcare provided with dinner for kids.

### Miscellaneous

- No more water needs to be purchased for the year. Surplus from Port High Reunion will be available.
- Volunteers will be needed throughout the year for Pizza Days for distribution of milk and pizza to classrooms.
- Volunteers will be needed throughout the year for Popcorn Days.

**Next Meeting Oct 17, 2023 @ 6pm in DeWitt Carter Library**