



DeWitt Carter Public School

Parent Advisory Council Meeting Minutes

April 2024

**Our fundraising directly benefits our students.
Thank you for your support!**

Date: Tuesday, April 23, 2024

Time: 6:00 pm

Location: DeWitt Carter Library

Balance: \$6,375.80

In Attendance:

Board Members

Dave H	<i>Principal</i>
Jennifer L	<i>Teacher Rep</i>
Melissa L	<i>Chair</i>
Victoria P	<i>Co-Chair</i>
Jenn M	<i>Communications Manager</i>
Hope B	<i>Treasurer</i>
Mel R	<i>Secretary</i>

Parents in Attendance

Miklos B
Alisha C
Kerri H
Chris L
Kim F

**Absent*

1. Welcome - Chair Melissa L

2. Administration Report - Principal David Howell

- **Staffing:** Grade 7/8 Homeroom Posting is active, open to contract and surplus teachers.
- There will be an extra primary class next year, everything else looks stable but further changes depend on enrolment.
- EQAO Testing: May 27 to June 7 spread over four days, four language and three math sections.
- Grade 3's are participating in Swim to Survive - May 9, 23, 30; volunteers appreciated.
- Welcome to Kindergarten Event will be held May 2.
- Graduation will take place on June 26.
- NEW: Safe Schools Reporting Tool is being introduced. It will include a bullying reporting tool for parents - available online - anonymous option but able to identify school. There will also be an incident reporting tool for staff. These tools are mandatory as per Ministry of Education; training upcoming.

3. Finance - Balance: \$6,375.80

- High Jump bar has arrived but expense has not cleared out of the account.
- Baseball team needs some equipment - balls, catchers pads, etc.
- **Motion to allocate \$400 for Baseball Equipment**
 - Motion: Kim F
 - Second: Hope B
 - Carried
- Much of the outdoor equipment purchased last year has been damaged or lost. Parent Council will purchase more equipment and take more action to protect and label equipment.
- **Motion: Allocate \$1100 for Classroom Outdoor Equipment**
 - Motion: Alisha C
 - Second: Chris L
 - Carried
- Outdoor Playground Maintenance Fund: Parent council will contribute to maintenance costs, amount pending.

4. Old Business

- **Fun Night:**
 - Mrs. Laur will coordinate student-written thank you cards for donors x 100
 - Penny Sale item drop-off/storage and work day at Victoria P's

5. New Business

- Thursday May 2 - Kindergarten Welcome Event 4-6pm - Volunteers required
- Freezie Days: May 3, May 24
- June: Hot Dog Day TBD, no other hot lunches during June
- June 24 AM: Talent Show - Popcorn for attendees
- June 24 PM: BBQ End of Year Celebration
- PIC Update: School calendar for next year is out. Changes in bussing requirements - pick up area changed from 3.2km to 2.7km. If kids encounter a hazard on their way, a letter can be written to the transportation authority to secure transportation.
- Prom Project donations can be dropped off at Penn Financial.

6. Discussion Items

- Student Merchandise Table @ Fun Fair?
 - Rather than opening option for student merchandise tables at Fun Fair, consider a Student Market as a separate event or something to integrate in the future.

Fun Fair Sub-Committee Meeting: Wednesday May 15 @ 6:00 pm in DeWitt Carter Library

General Meeting: Tuesday May 28 @ 6:00 pm in DeWitt Carter Library