



# DeWitt Carter Public School

## Parent Advisory Council Meeting Minutes

January 2024

**Our fundraising directly benefits our students.  
Thank you for your support!**

**Date:** Tuesday, Jan 23, 2024

**Time:** 6:00 pm

**Location:** DeWitt Carter Library

**Balance:** \$6,750.79

### In Attendance:

#### Board Members

Dave H	<i>Principal</i>
Jennifer L	<i>Teacher Rep</i>
Melissa L	<i>Chair</i>
Victoria P*	<i>Co-Chair</i>
Jenn M	<i>Communications Manager</i>
Hope B*	<i>Treasurer</i>
Mel R	<i>Secretary</i>

#### Parents in Attendance

Kimberlee F  
Alisha C  
Kerri H  
Chris L

*\*Absent*

### 1. Welcome - Chair Melissa L

### 2. Administration Report - Principal David Howell

#### • Events / Dates:

- February - Black History Month
- **Feb 1 - Kindergarten Open House**
- **Feb 15 - Report cards go home:** Parents are encouraged to maintain a growth mindset and to communicate goals with teachers.
- **Feb 16 - PA Day** - Topics: Strategic planning on “Belonging”; EQAO; Indigenous education; phonics; health and safety training for staff.
- **June 26: Grade 8 Graduation**
- Safe and Accepting Schools Webpage available via DSBN website re: Anti-bullying
  - Educating on difference between bullying and conflict, 95% of bullying is solved via problem solving protocol or staff intervention.
- **NEW: Gymnastics Program** (bench & floor) Grades 4-8, boys and girls.
- Outdoor Classroom project, next phase is outdoor classroom with green space.
  - \$500 granted from new superintendent following student presentation.
  - Students submitted proposal for TD grant.

### 3. Finance - Balance: \$7,248.56

- **\$497.87** from account waiting on board approval to transfer funds.
- **Balance after pending withdrawals: \$6,750.79**
- Popcorn Sales: Averaging \$160/day.
- Hot Chocolate: Brought in \$169, less \$53 for supplies (and leftovers).

### 4. Old Business

- **Holiday Breakfast**
  - First time Parent Council handled all aspects of holiday breakfast - success!
  - Unexpectedly, the first sitting was more populated than second sitting, despite registration numbers. Had some extra food.
  - Coffee Makers: Larger coffee maker not compatible with school electrical system. Require purchase of two smaller coffee makers - useful for other events.
  - **Motion to allocate \$150 to buy two coffee makers.**
    - Motion: Chris L
    - Second: Kim F
      - Carried
- **Hot Chocolate Day**
  - Well received by kids, fun for the volunteers, brought in \$169 - will do again!

### 5. New Business

- **Milk/ Popcorn Days January/February/March**
  - Pizza Days are in high demand. Nearly every Friday when school is in session, there will be a Pizza Day.
  - Feb 9 - Popcorn Day
- **Chocolate Bar Bingo**
  - Event Date: Thursday March 7
  - Parent Supervision required for grades K-5
  - We have enough water in stock for the event. Will also provide a bag of chips for participants, plus tea and coffee. Chips will be handed out as people come in and hand in their chocolate bars.
  - Budget: Anticipating \$150 for chips.
- **Event Tables**
  - It was noted at the Holiday Breakfast that additional folding tables will be required for future events.
  - **Motion to allocated \$225 in order to purchase 4 tables.**
    - First: Jennifer M
    - Second: Alisha C
      - Carried

## 5. New Business - continued

- **Fun Night**
  - Event Date: Wednesday, June 5, 2024
  - First Sub-committee Meeting - Will send out invite to interested parties via chat, and decide on date - likely end of February.
  
- **Events/Activities 2024**
  - **Valentine's Day**
    - Free hot chocolate courtesy of Parent Council + Free cookie from Martha.
  - **Motion to allocate \$100 for Valentine's Day treats.**
    - Motion: Alisha C
    - Second: Chris L
      - Passed
  
  - **Krispy Kreme:** New location opening in Hamilton in May/June. Parent Council will contact the new store when they open to set up a fundraiser for September/October.

**Next meeting February 27, 2024 @ 6:00pm in DeWitt Carter Library**